

## **Reimbursement Policy: 2020-2021 Season**

### Subscription Cost

The cost of the subscription includes:

- applicable taxes; and
- Curling Québec individual membership fees.

### Payment of Membership Fees

Membership fees are payable in full before your first game of the season. Membership fees can be paid:

- in cash,
- by cheque, a \$25 handling fee will be charged for non-sufficient funds (NSF) cheques;
- at the bar with a debit card; or
- via e-transfer to [tresorier@curlingdescollines.ca](mailto:tresorier@curlingdescollines.ca).

### Late Payment

A \$25 penalty may be charged for a late payment. Club privileges may be suspended for any member who has not paid the membership fees in full as well as the penalty by October 15 (January 15 for the winter half-season).

### Refund Request

Membership fees may be reimbursed in full if a request is submitted at least 2 days before the applicant's first game.

No refunds will be issued after:

- October 15 for fall half-season memberships;
- December 15 for full season memberships;
- January 15 for winter half-season memberships.

Medical claims, with doctor's certificate, will be taken into account until:

- November 15 for fall half-season memberships;
- February 15 for winter half-season or full season memberships.

Refunds are processed from the date of receipt and pro-rated, minus a \$25 administration fee and Curling Québec membership fees.

Subscription fees will not be reduced for members who go on holidays during the season.

### Specific Event

When a game is cancelled due to a specific event (blackout, storm, etc.), the League Director will try to reschedule this game.

## **Commitment Relating to an Act of God**

Curling des Collines is committed to provide curling to its members. Unfortunately, this commitment may possibly not be fulfilled due to an act of God. Curling des Collines has many financial obligations that may continue during such an occurrence (fire, tornado, Government decree, etc.). Fixed costs (insurance, debt repayment, hydro, etc.) keep piling up even when the Center is closed. Such unexpected occurrences may have a major impact on current and future cash flow requirements, which in turn will affect all members. Certain steps, such as price increase and review of operating expenses, may be taken to reduce the impact on cash flow.

**It is important to note that the Curling des Collines Center is owned by all its members. The Board of Directors is mandated to ensure the sustainability of the Center and will take the necessary steps to reduce expenditures. Accordingly, we must make every effort to ensure the survival of our Center. With this in mind, we propose the following scenarios:**

**Scenario 1:** If the full season is cancelled, people having paid a deposit or membership fees will have the following options:

- a) leave the amount paid as a donation, without credit note or income tax receipt;
- b) leave the amount paid in return for a credit note once the Center reopens;
- c) ask to be reimbursed the amount paid in order to donate it to Curling des Collines through Sport Québec, if possible;
- d) ask for a refund of the full amount paid.

**Scenario 2:** If the season is shortened where the member was offered at least 21 weeks of play for a full season or 10 weeks of play for a half-season, no credit note, or refund will be awarded.

If, however, the season is shortened, and you have been offered less than 21 or 10 weeks of play (as the case may be), the Center will keep the amounts paid until the end of the season in order to determine a credit note. A credit note will also be calculated for people registered in training programs according to the number of sessions offered. This credit note will be estimated reasonably, taking into account Curling des Collines' commitment. Each member will then have the choice to either make a donation, accept a credit note, or ask for a refund.

If the season only starts in January 2021, half-season prices will apply.

**Scenario 3:** If the season is postponed, the Center will retain the amounts paid. Depending on the status of the season, cancelled or shortened, scenarios 1 and 2 will apply.

Board of Directors  
July 2020